

CLUUC Board of Trustees Meeting Minutes
September 26, 2017

Action Items:

WHO	WHAT	WHEN
Jim	Submit our Auction Item of Game Night, tentatively scheduled for March, pre-Spring break end of March	October 2
Board Secretaryship	Policy Manual to change the responsibility for appointing the Right Relations Team from the Senior Minister to the Board	
Rebecca	Post approved Board Minutes to website, bulletin board, library binder	by Oct 3, Executive Committee meeting
Rebecca	Summarize this meeting for Board Matters	Submit to Sara Davidson by Oct 4
All	Board photo	October meeting.

ATTENDANCE:

Board Members Present: Jim Anderson (President), Carol Bertaut (Treasurer), Greg Falcigno (Secretary), Peggy Jackson, Ellen Kelley (Assistant Treasurer), Ariel Mora, Rebecca Nachtrieb (Assistant Secretary), Suzanne Pineau, Raj Rajendran.

Board Members Absent: Gail Riley (President Elect), Linda Gianessi

Staff Present: Sara Deshler, Abhi Janamanchi, Katie Romano Griffin

Others Present: Wayne Spaulding - James Klote & Associates

Board Meeting Reports:

Appendix A (website) - Board Meeting Minutes August 15 2017

Appendix B (website) - Exec Com Meeting September 5, 2017

Appendix C (website) - Board Meeting Minutes September 6 2017

Appendix D (website) - Senior Staff Report - Sept. 2017

Appendix E (website) - Additional Board Committee Nominations 2017-18

Appendix F (members) - Financial Policy Committee meeting 8.17.17 notes

Appendix G (published separately)- Cedar Lane Covenant of Right Relations 5-24-17

Appendix H(website) - Mosaic Makers Notes 20170907

Appendix I (website) - CLUUC Strategic Plan, SD 1, Working Draft

Appendix J (website) - Board Consent to Increase in Credit Limit

Opening: Convened at 7:31 p.m. with centering words, chalice lighting, and check in.

Board Business:

Approval of Consent Agenda:

Appendix A (website) - Board Meeting Minutes August 15 2017

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Approved.

Report on Previously Open Action Items

Create Evaluation Task Force	Gail	June 2017
Launch a Congregational Conversation on Covenant of Right Relations	Jim	June 2017
Send letter to UUA	Jim	June 2017
Take picture when next all present	All	July 2017
Launch Committee Charter update task force: Update Committee Charters: <ul style="list-style-type: none"> Add Executive Director as non-voting member to HR Committee and Financial Policy Committee Request charter updates to all to include annual open recruiting and favor new members instead of repeated terms. Clarify qualifications, involvement of friends in good standing. 	Ariel, Greg	August 2017
Update google-groups with latest emails for board members	Greg	August 2017
Greg to schedule Google docs/drive seminar before Sep and Oct meetings	Greg	September 2017

Evaluation Task Force - 7/25: Gail volunteered to chair the task force, requested volunteers. Action Item stays open. 9/26: Gail to link with Governance task force, not to overlap.

Launch a Congregational Conversation on Covenant of Right Relations - 7/25: Jim discussing with Governance Committee. Stays open. 8/15: needs follow up. 9/26: Governance Committee taking it over. Closed.

Send letter to UUA - 8/15: Jim will check. 9/26:

Launch Committee Charter update task force: 9/26: stays open, prepared to notify committees and thinking to give them 3 months.

Update Google-groups with latest emails for board members: 9/26: Sara to show Greg and Rebecca

Part 2 of Google Docs will be delivered before October Meeting: Greg

Update on Readiness Phase, Focus Groups

Discussion with Wayne Spaulding of J. Kote & Associates included:

- Mary has been a terrific asset in this effort, as have many others.
- 12 meetings completed with 9 more scheduled, including a novel online meeting with online form.
- At last week's Ministry Team Leadership meeting, another novel idea, targeting parents for a meeting while children are in RE.
- Also scheduling meetings at senior communities where members reside.
- Good participation to date, roughly 100 different people, with numerous repeats.
- Communication reminders still coming, e.g. tomorrow.

Covenant of Right Relations - Upcoming Schedule

Discussion included:

- Next step is to take to the congregation for discussion. Then put on agenda for Annual Meeting. Then after approval it will be the Board's turn again, to create a Right Relations Team as directed in the Policy Manual. The goal is to have the Covenant and Right Relations Team in place by the end of the church year.
- One recommended change to the Policy Manual ... it currently specifies that the Senior Minister creates the Right Relations team ... instead the Board creates that team.
- How to structure such a team? Standing committee has expectations that may not be appropriate, like regular meetings.

Board Contribution to Auction - repeat Game Night?

Discussion included:

- It was less effort than previous efforts, turnout was good.
- It did not raise quite as much as pancake dinner.
- Repeating it was well received by others.
- Scheduling last year first aimed at early in the year, but winter interfered, it ended up being in March.

Executive Session

- Strategic Direction 1 Measures (Appendix I)

The Board entered EXECUTIVE SESSION to discuss the Cedar Lane Strategic Plan - Measures for Strategic Direction 1 (Appendix I)

Board Decisions (include motions passed):

1. As part of unanimous consent for the Consent Agenda, the Board approved the Staff use of credit cards with an increased limit (\$30000 instead of the previous \$20000).

Process Check (Jim)

Pro: good focus on staying on Board work as opposed to other, e.g. staff

Con: little bit of talking over each other,

Adjournment at 9:32 p.m.